

# POSITION DESCRIPTION

<b>Position Title</b>	<b>Mental Health Nurse   Adult Nurse</b>	<b>Reports to</b>	National Manager
<b>Division</b>	The Better Health Generation UK	<b>Location</b>	United Kingdom
<b>Role Classification</b>	Clinician	<b>Date Prepared / Revised</b>	26 September 2019

## POSITION PURPOSE

The role of **Mental Health Nurse | Adult Nurse** is to provide services with the aim of empowering your clients to achieve their goals and maximise their independence. This role is responsible for providing both individuals and organisations with work-focussed health-services including access to high quality, evidence based and cost-effective health solutions to support performance & improve staff turnover.

A stipulation of this role is ongoing registration with the NMC, a national body that supports healthcare professionals to deliver the highest standard of care and ensures safety and integrity.

## POSITION ACCOUNTABILITIES/RESPONSIBILITIES

### Key Areas of Accountability

#### Scope

- Employability & Skills
- Justice
- House Associations
- Corporate Occupational Health

#### Purpose

The primary focus of the role is client outcomes, with an expectation that the clinician will work with clients from all walks of life, with a broad range of abilities, from the age of 16 years old and above.

#### Mode

The clinician will have the ability to work face-to-face, via digital video, or over the telephone. Client contact is estimated at approximately 75-80% of the working week for this role.

#### Primary Responsibilities: Clinical Skills

- Provision of clinically informative, holistic intake assessments.
- Provision of critical incident assessments.
- Delivery of evidence based, practical and tailored therapeutic interventions for individuals or groups to improve functional capability.
- Able to engage and effectively manage clients from 16 years old to older adults.

#### Primary Responsibilities: Report Writing

- Provision of timely, accurate and quality reports as required.
- Provide professionally written, reasonable and necessary recommendations within HCPC scope of practice as required.

## Stakeholder Management

- Provide regular feedback to service provider's staff on client's progress.
- Conduct monthly allied health case review meetings with the line manager / partner / stakeholder where appropriate.
- Collaborate and provide training to our service provider partners.
- Liaise with local health professionals and services as required.

## Performance Targets

- Regularly review outcomes and functional improvements to ensure efficacy of intervention.
- Implement strategies to ensure the continued engagement of clients.

## Secondary Responsibilities

- Compliance with the HCPC Code of Ethics and professional requirements.
- Maintaining milestones set and commitment to Continuing Professional Development.
- Compliance with employment contract, company policies and procedures.
- Manage responsibility for own business obligations, e.g. invoicing & billing.
- Competence in using case management system for reporting, time management and billing.
- Engage in research and quality improvement activities at the request of the National Manager.

## Key Interactions

- National Manager (Weekly)
- CEO (as required)
- Stakeholders / Partners (Daily or as appropriate)
- Local allied health professionals and support services (as required)

## WORKPLACE HEALTH & SAFETY

This role is responsible for working within policies and procedures of TBHG, ensuring that a safe working environment is maintained at all times, and communicating workplace health and safety risks and incidents immediately.

## SELECTION CRITERIA

### Qualification & Essential Criteria

- Degree/equivalent in nursing (mental health nursing or adult nursing) NMC Registration (Current).
- Enhanced criminal record bureau check (Disclosure & Barring Check) - Working with vulnerable adults, youth and children.
- Eligibility to work in U.K. (unrestricted).
- Unrestricted UK Drivers Licence and access to own vehicle.
- Ability to use Microsoft Office, Word, Excel, PowerPoint.
- Ability to use Social Media and manage social media groups.
- Ability to make presentations to groups and professionals.
- Ability to lone work/remote work. as part of a team as well as autonomously.
- Passion for helping a diverse range of clients.
- Strong communication skills – verbal and written.
- Awareness and practice of legislation affecting nursing practice and health care.
- At least 2 years' nursing and/or mental health experience in clinical settings

## Desirable Criteria

- Past experience working within Disability or Employability Sectors.

## CONNECT ATTRIBUTES

### Communication

- Reinforces the vision that inspires others.
- Communicates in a clear, concise & appropriate manner, with candour, openness, honesty & respect.
- Engages in debate and discussion and collaborates with colleagues.
- Shares information, skills and knowledge openly, as appropriate.
- Develops and maintains effective relationships.
- Demonstrates and seeks to develop good communication skills.

### Lives the Values

- Demonstrates The Better Health Generation values in behaviours and decisions.
- Models and inspires others to live the values.
- Encourages, and recognises behaviours that are in line with values.
- Provides constructive feedback to those who do not live the values.
- Demonstrates a passion for empowering our customers.
- *Quality – “What we do, we do well”*
- *Results – “Our clients’ successes are our greatest achievements”*
- *Innovation – “We encourage creative thinking, keep up with international evidenced based practice and partner with leading research institutions”*
- *Integrity – “We treat people with respect”*

## KEY RELATIONSHIPS

Most Frequent Contacts	Purpose/Role
Natalie Keating	CEO TBHG UK
Andrew Milne	National Manager UK